



IBIS sells books, DVDs, CDs, software, and calendars. We have an inventory of over 10,000 titles and can import any item currently in print in Germany, France, and Italy.

This is HOW IT WORKS.

Every bit of information necessary to navigate our site is on the left menu bar. So if you ever need anything, look there first.

IBIS can provide only items currently in print. We cannot supply out-of-print or used items. Prices will change periodically on our website due to the fluctuating exchange rates.

THERE ARE FIVE OPTIONS IN THE INQUIRE/ORDER SECTION ON THE LEFT MENU BAR.

1. PURCHASE FROM [IBIS INVENTORY](#) (Use the online shopping cart.)
2. PURCHASE NON-INVENTORY (Use [Special Import Form](#) to purchase non-inventory items.)
3. INQUIRY (Use the [Inquiry Form](#) to receive information on availability and cost.)
4. PURCHASE [COURSE BOOKS](#) (This section is for students whose instructors list class materials with us. Use the online shopping cart.)
5. PURCHASE [SALE ITEMS](#) (Use the online shopping cart.)

NEXT, THREE LINKS ARE PROVIDED FOR YOUR CONVENIENCE. We have an inventory of over 10,000 titles and can import any item currently in print in Germany, France, and Italy. However, IBIS cannot supply a catalog for every available title. The links will help you locate the desired title and provide IBIS with the correct information needed to import your item.

1. GERMAN SEARCH
2. FRENCH SEARCH
3. ITALIAN SEARCH

FINALLY, THE INFORMATION SECTION CONTAINS AN ARRAY OF NAVIGATIONAL PAGES.

1. ABOUT US
2. CONTACT US
3. RETURN POLICY
4. SHIPPING INFO
5. VIEW SHOPPING CART
6. LOG IN
7. LOG OUT



Quick Summary of **HOW IT WORKS.**

- **SEARCH IBIS INVENTORY, COURSE BOOKS, OR SALE ITEMS** (These are titles that we currently have in stock or stock regularly. *Note: This is the first phase of our website. Only a small portion of our inventory is online. Many titles are immediately available. Call 800-277-4247 for more information.*)
- **LOCATE THE TITLE AND ADD TO THE CART**
- **FOLLOW THE DIRECTIONS FOR CHECKOUT EASY!**

If you do not find what you are looking for in IBIS Inventory, Course Books, or the Sale Item section, we will import it for you. This is where you need to know **HOW IT WORKS.**

- **IF YOU HAVE THE ITEM INFORMATION (ISBN, Author, Title and/or Publisher), SUBMIT IT TO IBIS USING THE INQUIRY FORM OR SPECIAL IMPORT FORM.**
 - **IF YOU NEED TO SEARCH FOR THE DESIRED ITEM, USE OUR LINK SECTION AND CHOOSE YOUR LANGUAGE: German, French, or Italian.**
 - **IMPORTANT: WHEN YOU FIND A TITLE USING ONE OF THE LINKS PROVIDED, PLEASE NOTE THE 13-DIGIT ISBN. IF AN ISBN IS NOT LISTED, PLEASE OBTAIN ANY INFORMATION SUCH AS: author, title, publisher, publisher numbers, libri number, EAN, etc. This information will assure that the correct title/edition is ordered.**
 - ***DO NOT ATTEMPT TO PLACE YOUR ORDER WITH THE PROVIDED LINKS.* THESE COMPANIES ARE IN EUROPE. THEY EITHER DO NOT SUPPLY INDIVIDUALS, DO NOT SHIP TO THE UNITED STATES, OR CHARGE EXHORBITANT INTERNATIONAL SHIPPING PRICES. (Your order could be very costly, immensely delayed or never processed at all.)**
 - **SUBMIT YOUR TITLE INFORMATION USING THE INQUIRY FORM, SPECIAL IMPORT FORM, CALL 800-277-4247, OR FAX 866-277-2722.**
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